

NOTICE OF MEETING

CITY COUNCIL

Regular Meeting – Monday, October 19, 2020 – 5:30 p.m.
City Hall – 1100 Frederick Avenue

AGENDA

COUNCIL SEATING ARRANGEMENT

Christopher Connally
Interim City Manager

Bill McMurray
Mayor

Paula Heyde
City Clerk

MANAGER'S STAFF*

COUNCILMEMBERS

COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

*City Attorney Bryan Carter, Interim Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Human Resources Director Amy Cohorst, Planning & Community Development Director Clint Thompson, Public Works & Transportation Director Andrew Clements and Acting Police Chief Eric Protzman.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held October 5, 2020, at 5:30 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

None.

ACCEPTANCE OF AGENDA:

CONSENT AGENDA:

Bills for Passage:

2. A Bill (#874-18) sponsored by Councilmember Moore authorizing an amendment to the Police Department budget in the General Fund in the amount of \$24,270.00 to budget insurance proceeds received for a damaged police vehicle.
3. A Bill (#900-18) sponsored by Councilmember Moore authorizing the acceptance of grants from the Missouri Department of Transportation, Traffic and Highway Safety, for overtime for Hazardous Moving Violations in the amount of \$8,832.00, Midland Empire Alcohol Task Force (Youth Alliance) in the amount of \$46,140.00 and Northwest Missouri DWI Task Force (Sobriety Checkpoint) in the amount of \$6,372.00 and DWI Wolfpack Enforcement in the amount of \$3,174.00 for a total grant amount of \$64,518.00.
4. A Bill (#903-18) sponsored by Councilmember Moore authorizing an amendment to the Police Department budget in the General Fund and acceptance of the Edward Byrne Memorial Justice Assistance Grant both in the amount of \$29,941.00 to be used to purchase supplies and equipment for the Police Department and Buchanan County Sheriff Department.

CONSENT AGENDA: Bills for Passage:

5. A Bill (#910-18) sponsored by Councilmember Moore authorizing the acceptance of \$5,259.00 from the Missouri Department of Public Safety to be used for police officer training and an amendment to the Police Department budget in the General Fund for an increase in the amount of \$1,259.00 to reflect the actual revenues received and to move prior year funds in the amount of \$3,551.00 to the current fiscal year budget.

6. A Bill (#904-18) sponsored by Councilmember Myers authorizing an amendment to the Gaming Initiatives Fund budget to appropriate \$36,900.00 to provide funds to complete additional windstorm tree removal.

7. A Bill (#905-18) sponsored by Councilmember Myers authorizing amendments to the General Fund; Street Maintenance Fund; Park Maintenance Fund; Special Allocation Fund; Public Parking Fund; and Municipal Golf Fund budgets for Fiscal Year 2019-2020.

8. A Bill (#907-18) sponsored by Councilmember Kovac amending the Parks Maintenance Fund budget in the amount of \$47,964.00, \$45,827.00 of which has been provided by the Federal Emergency Management Agency (FEMA) and \$2,137.00 of which will be appropriated from fund balance all for the purpose of completing repairs that are necessary as a result of the 2019 flooding.

9. A Bill (#901-18) sponsored by Councilmember O'Dell approving the final plat entitled "Final Amended Re-plat, Greens of Ashland Plat 5," a major residential subdivision consisting of twenty-eight (28) lots located generally in the southwest and southeast quarter of Section 34, Township 58 North, Range 35 West, as requested by Bradley Grooms.

10. A Bill (#902-18) sponsored by Councilmember O'Dell approving the preliminary plat entitled "North Village Plat 10," a major commercial subdivision consisting of three (3) lots proposed for the property located west of Interstate 29 and north of North Village Drive, as requested by Lee Sawyer on behalf of Buchanan County, Missouri.

CONSENT AGENDA: (Cont'd)

Resolutions for Adoption:

11. A Resolution (#913-18) of Official Intent of the City Council of the City of St. Joseph, Missouri, for the issuance of the City's Taxable Industrial Development Revenue Bonds in a principal amount of approximately \$23,000,000 to finance a project for the benefit of Cryovac, LLC, and authorizing certain actions relating thereto.

12. A Resolution (#914-18) authorizing execution of a Funding Agreement with Missouri Western State University in the amount of \$40,000.00 to provide financial assistance to operate the Center for Service.

13. A Resolution (#915-18) granting approval to donate two dispatch consoles to Holt County, Missouri.

14. A Resolution (#919-18) authorizing the execution of Work Order Number SNY21-02 in an amount not to exceed \$84,300.00 for the design of a pedestrian bridge over Highland Avenue utilizing the Master Agreement for Professional Engineering Services with Snyder & Associates, Inc.

15. A Resolution (#920-18) authorizing the purchase of two (2) Netzsch Model XB-3 tornado pumps for use at the Water Protection Facility in the total amount of \$67,035.00 from Fluid Equipment Co.

16. A Resolution (#921-18) authorizing execution of a Subscription Agreement with Granicus in the amount of \$25,889.91 for a digital communication platform to connect and engage citizens in the community and increase government transparency.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

None.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

17. A Bill (#912-18) sponsored by Councilmember Myers authorizing an amendment to the Administrative Services Department budget in the General Fund and acceptance of the Coronavirus Aid, Relief, Economic Security (CARES) Act Grant passed through Buchanan County from the U.S. Treasury Department in the amount of \$168,147.00 to be used to purchase technology-related improvements.
18. A Bill (#916-18) sponsored by Councilmember O'Dell amending Section 2-535 titled "Meetings" of Chapter 2, titled "Administrative Code" of the Code of Ordinances to establish 5:30 p.m. as the time at which regular Planning Commission meetings occur.
19. A Bill (#917-18) sponsored by Councilmember O'Dell redistricting the property located at 2704 North Woodbine Road from R-1A, Single Family Residential District to C-1, Neighborhood Shopping District, as requested by Derek Morrow on behalf of Park City Development.
20. A Bill (#918-18) sponsored by Councilmember O'Dell approving a variance from Chapter 26 "Subdivisions" of the Code of Ordinances, specifically Subsection 26-100(b)(3) as requested by Robert Burris for the property identified as Lot 1, Mitchell Woods East located on Corporate Drive to vary the minimum improvement requirement of sanitary sewers.

BILLS FOR FIRST READING: (Cont'd)

21. A Bill (#922-18) sponsored by Councilmember Davis authorizing execution of Master Agreements for Professional Bridge Design Services with Cook, Flatt & Strobel Engineers, P.A. (CFS), HDR Engineering, Inc., Transystems, and Wilson & Company, Inc., Engineers and Architects for the Bonds to Bridges Program and an amendment to the Debt Service Fund, General Obligation Bond Capital Program budget in an amount not to exceed \$2,270,800.00 to provide funds for the design services.
22. A Bill (#923-18) sponsored by Councilmember Novak authorizing execution of a Real Estate Purchase Agreement and Quit Claim Deed with Linda Dydell (buyer), to sell real estate located at 621 South 16th Street for the amount of \$15,751.95.
23. A Bill (#924-18) sponsored by Councilmember Novak authorizing execution of a Real Estate Purchase Agreement and Quit Claim Deed with Kevin Ginn (buyer), to sell real estate located at 918 Main Street for the amount of \$10,150.00.
24. A Bill (#925-18) sponsored by Councilmember Novak authorizing execution of a Real Estate Purchase Agreement and Quit Claim Deed with Kevin Ginn (buyer), to sell real estate located at 407 South 21st Street for the amount of \$20,150.00.
25. A Bill (#926-18) sponsored by Councilmember Novak authorizing execution of a Real Estate Purchase Agreement and Quit Claim Deed with VIP Capital Group, LLC (buyer), to sell real estate located at 3004 Locust Street for the amount of \$10,001.00.
26. A Bill (#927-18) sponsored by Councilmember Myers authorizing execution of a Real Estate Purchase Agreement with City of St. Joseph Firehouse, LLC, in the amount of \$60,000.00 for the sale of real property located at 2217 Frederick Avenue (former Fire Station No. 9) and an amendment to the General Fund, Fire Administration Program budget and the Capital Projects Fund to utilize the proceeds for future capital improvements within the Fire Department.
27. A Bill (#928-18) sponsored by Councilmember Kovac authorizing execution of Change Order No. 1 to the contract with Lawhon Construction Company for the Hyde Park Splash Park Project and an amendment to the Capital Projects fund budget all in an amount not to exceed \$128,273.00.
28. A Bill (#929-18) sponsored by Councilmember Davis authorizing the purchase of software, equipment and installation services from Routematch, Inc. for the RouteShout real time data bus location app for use by Mass Transit and an amendment to the Mass Transit Fund budget all in a total amount not to exceed \$46,620.00.

BILLS FOR FIRST READING: (Cont'd)

29. A Bill (#930-18) sponsored by Councilmember O'Dell approving the final plat entitled "Applewood Estates Plat 3, a Replat of a portion of Lot 12, Applewood Estates Plat 2," a major subdivision consisting of Applewood Estates Lot 12 Plat 2 that includes the property located generally south of Pear Street and east of Ajax Road, as requested by North State Housing, LLC.
30. A Bill (#931-18) sponsored by Councilmember Kovac authorizing an amendment to the General Fund, Park Maintenance Fund and Municipal Golf Fund budgets and acceptance of the Coronavirus Aid, Relief, Economic Security (CARES) Act grant funds passed through Buchanan County, Missouri from the U.S. Treasury Department in the amount of \$17,561.00.

REPORTS OF BOARDS & COMMISSIONS:

31. Filed 10/6/20: Minutes of the Port Authority meeting held November 14, 2019, at 7:30 a.m., at the St. Joseph Chamber of Commerce, 3003 Frederick Avenue.
32. Filed 10/6/20: Minutes of the Port Authority meeting held April 17, 2020, at 10:04 a.m., at the St. Joseph Chamber of Commerce, 3003 Frederick Avenue.
33. Filed 10/12/20: Minutes of the Aviation Board meeting held October 7, 2020, at 11:30 a.m., at the Terminal Office Conference Room, Rosecrans Memorial Airport.
34. Filed 10/12/20: Minutes of the Landmark Commission work session held September 1, 2020, at 6:00 p.m., in the Council Chamber at City Hall.
35. Filed 10/12/20: Minutes of the Landmark Commission meeting held September 1, 2020, at 7:00 p.m., in the Council Chamber at City Hall.

WORK SESSION MINUTES – CITY CLERK'S OFFICE:

None.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

36. Filed 9/30/20: Memorandum in re: Acting Interim City Manager (October 2, 2020).

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

37. Filed 9/30/20: Memorandum from Jodie Rocha, Revenue Accountant/Administrative Services Department, in re: Disposition List.
38. Filed 10/5/20: City Link, October 1, 2020.
39. Filed 10/6/20: Building Permits Issued report, September 2020.
40. Filed 10/6/20: Single Family Rental Property Licenses report, September 2020.
41. Filed 10/6/20: Property Maintenance Activity report, September 2020.
42. Filed 10/6/20: Municipal Division Summary Reporting, September 2020.
43. Filed 10/6/20: Duplex Housing Rental Property Licenses report, September 2020.
44. Filed 10/6/20: Business Licenses report, September 2020.
45. Filed 10/6/20: Apartment House Rental Property Licenses report, September 2020.
46. Filed 10/7/20: Memorandum from Wanda Burks, Supervisor/Police Records Division, in re: Disposition List.
47. Filed 10/9/20: City Link, October 8, 2020
48. Filed 10/12/20: Encumbrances \$5,000 to \$25,000 report, July 2020.
49. Filed 10/12/20: Encumbrances \$5,000 to \$25,000 report, August 2020.
50. Filed 10/12/20: Encumbrances \$5,000 to \$25,000 report, September 2020.
51. Filed 10/12/20: Human Resources Department Monthly Activity Report, September 2020
52. Filed 10/13/20: Memorandum from Clint Thompson, Planning & Community Development Director, in re: Proposed Community Action Partnership Project.
53. Filed 10/13/20: Revised minutes of the St. Joseph Museums Fundraising Committee meeting held on September 10, 2020, at 4:03 p.m., at St. Joseph Museums, 3406 Frederick Avenue.

OTHER BUSINESS:

54. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.