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# NOTICE OF MEETING

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## CITY COUNCIL

*Regular Meeting – Monday, June 3, 2019 – 7:00 p.m.*  
Council Chamber – City Hall – 1100 Frederick Avenue

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## AGENDA

### COUNCIL SEATING ARRANGEMENT

J. Bruce Woody  
City Manager

Bill McMurray  
Mayor

Paula Heyde  
City Clerk

#### MANAGER'S STAFF\*

#### COUNCILMEMBERS

#### COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

\*City Attorney Bryan Carter, Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Planning & Community Development Director Clint Thompson, Human Resources Director Alicia Nolan and Public Works & Transportation Director Andrew Clements.

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PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held May 20, 2019, at 7:00 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

None.

ACCEPTANCE OF AGENDA:

PUBLIC HEARING ON THE CONSOLIDATED ANNUAL PLAN:

2. The City Council of the City of St. Joseph will hold a public hearing on Monday, June 3, 2019, at 7:00 p.m., in the Council Chamber at City Hall, on the City's Consolidated Fifth Year Annual Plan for the use of any Community Development Block Grant and HOME Investment Partnership funds the City may receive in Fiscal Year 2019/2020, beginning on May 15, 2019. The City of St. Joseph receives these funds through the U.S. Department of Housing and Urban Development (HUD). The City of St Joseph has prepared a budget based upon the FY 2019/2020 allocation and will utilize the following funding amounts through the Consolidated Planning process: \$1,567,068 of Community Development Block Grant funds and \$360,505 from the HOME program allocation.

The public hearing is to give residents, especially low and moderate income individuals, and community organizations, the opportunity to review and comment on the City of St. Joseph's strategic use of available Community Development Block Grant (CDBG) and HOME funds. These federal funds are intended to principally address the economic, housing and non-housing needs of low- and moderate-income residents and the areas in which they live.

The following is a brief overview of each program:

**Community Development Block Grant (CDBG) Program:** The goals of the CDBG Program are:

**Provide public services opportunities:** Provide access to low-to-moderate individuals for services such as; latch key programs, food banks, mental health services, shelter for women and children who are homeless and/or victims of domestic violence, counseling for children who are victims of abuse, integration and advocacy for children with disabilities and dental care.

**Provide decent housing by:** Assisting homeless persons in obtaining appropriate housing and by assisting those at risk of homelessness; retaining the stock of affordable housing; increasing the availability of permanent housing for low-income residents; increasing the supply of supportive housing and services to enable persons with special needs to live with dignity.

**Provide a suitable living environment by:** Improving the safety and livability of neighborhoods; increasing access to quality facilities and services; reducing isolation of income groups within an area through deconcentrating of housing opportunities and revitalization of

PUBLIC HEARING ON THE CONSOLIDATED ANNUAL PLAN: (Cont'd)

deteriorating neighborhoods; restoring and preserving properties of special value for historic, architectural or aesthetic reasons; conserving energy resources.

**HOME Program:**

The HOME Program is a special housing program designed to expand the supply of decent, safe, sanitary, and affordable housing for very low- and low-income residents. The HOME Program is structured to promote the development of partnerships among the federal government, state and local government, private industry, and non-profit organizations. The housing can be single or multi-family. Further, the housing unit can be permanent or transitional and includes permanent housing for disabled homeless persons and single-room occupancy housing. Activities eligible under the HOME Program include acquisition of real property for housing purposes and rehabilitation or new construction of housing.

Residents will be given an opportunity to express their views on the Consolidated Fifth Year Annual Plan at this time. (See Item #22, Bill #408-18.)

PUBLIC HEARING ON 2019/2020 FISCAL YEAR BUDGET:

3. The City Council will hold a public hearing on the proposed 2019/2020 Fiscal Year Budget on June 3, 2019, at 7:00 p.m., in the Council Chamber at City Hall.

The following is a general summary of the proposed budget:

<u>OPERATING FUND</u>	<u>EXPENDITURE</u>
General	\$ 60,277,512
Public Safety	\$ 6,705,590
Streets Maintenance	\$ 4,086,145
Parks Maintenance	\$ 1,279,099
Community Development Block Grant	\$ 2,299,836
Special Allocation	\$ 8,464,413
Gaming Initiatives	\$ 915,160
Museum	\$ 600,650
Capital Projects	\$ 8,248,905
Aviation	\$ 10,523,562
Public Parking	\$ 668,021
Water Protection	\$ 52,244,329
Municipal Golf	\$ 805,273
Mass Transit	\$ 15,835,767
Landfill	\$ 5,083,689
TOTAL	\$178,037,951

Residents will be given an opportunity at this time to comment on the proposed budget (see Agenda #26, Bill #415-18.)

**PUBLIC HEARING ON THE PROPOSED 2020/2021 – 2024/2025 FIVE YEAR CAPITAL IMPROVEMENT PROGRAM:**

4. The City Council will hold a public hearing on June 3, 2019, at 7:00 p.m., in the Council Chamber at City Hall on the proposed FY2019/20 Capital Program and Five-Year Capital Program for Fiscal Years 2020/2021 – 2024/2025, a summary of which follows:

Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Equipment Acquisition/ Upgrade/Replacement	1,169,052	204,052	129,052	350,000	1,472,569	0	\$3,324,725
Vehicle Acquisition/ Upgrade/Replacement	8,084,000	980,000	0	0	1,400,000	0	\$10,464,000
Public Buildings Repair/ Renovation/Construction	4,382,878	2,235,000	1,065,000	1,075,000	250,000	0	\$9,007,878
Other Public Facility Improvements	33,650,210	28,695,614	10,812,920	12,782,416	8,611,455	3,885,455	\$98,438,070
Roads/Bridges/Hike & Bike Trails	6,540,000	3,900,000	3,900,000	3,900,000	3,900,000	3,600,000	\$25,740,000
<b>Totals</b>	<b>\$53,826,140</b>	<b>\$36,014,666</b>	<b>\$15,906,972</b>	<b>\$18,107,416</b>	<b>\$15,634,024</b>	<b>\$7,485,455</b>	<b>\$146,974,673</b>

Residents will be given an opportunity at this time to comment on the proposed CIP Program.

**PUBLIC HEARING ON PROPOSED REVISIONS TO SEWER CHARGES:**

5. In accordance with RSMo. Section 250.233, a public hearing will be held on Monday, June 3, 2019, at 7:00 p.m., in the Council Chamber at City Hall, 1100 Frederick Avenue, St. Joseph, Missouri, regarding proposed revisions to sewer charges established by the City of St. Joseph, Missouri.

All those present will be given an opportunity to be heard on this issue at this time.

**PUBLIC HEARING ON ORDINANCES FOR REZONING AND CONDITIONAL USE PERMITS:**

6. A Bill (#400-18) redistricting the property located at 2706 Coop Drive from R-1A, Single Family Residential District to CP-1, Planned Neighborhood Shopping District, as requested by Ronna Chilcoat.

PUBLIC HEARING APPROVING A CONCEPTUAL DEVELOPMENT PLAN:

7. A Bill (#401-18) approving the proposed Conceptual Development Plan for the property located at 2706 Coop Drive, as requested by Ronna Chilcoat.

CONSENT AGENDA:

Bills for Passage:

8. A Bill (#398-18) sponsored by Mayor McMurray amending Chapter 20, “Offenses and miscellaneous provisions,” of the Code of Ordinances to modify Sections 20-321, titled “Definitions,” and 20-324, titled “Possession,” and to enact a new Section 20-327 titled “Substances qualifying as drugs” to specify that Kratom is a drug under the Code of Ordinances and to prohibit possession.
9. A Bill (#395-18) amending Section 28-1592 of the Code of Ordinances entitled “Parking time limits on certain streets.”
10. A Bill (#402-18) vacating a portion of Sleepy Hollow Road lying between Felix Street and the portion of property to the north vacated by Special Ordinance Number 22057 on property located at 102 North Belt Highway, as requested by Charlotte Eichenberg agent of Tommy’s Car Wash.
11. A Bill (#403-18) vacating North Second Street between East Franklin Street and East Michel Street, the alley between East Franklin Street and East Michel Street, a portion of Third Street between East Franklin and Isadore Street, the alley between East Franklin Street and Isadore Street, East Michel Street between North Second Street and Third Street, East Antoine Street between Third Street and Fourth Street and the alley between a previously vacated section of Isadore Street and East Robidoux Street, as requested by Blake Roth on behalf of Hillyard Industries, Inc.
12. A Bill (#404-18) vacating a portion of the alley lying between 17th Street and the portion of property to the east vacated by Special Ordinance Number 6652 on property located at 1702 Messanie Street, as requested by James Farrelly agent of Capital Growth Buchalter, Inc.

CONSENT AGENDA: Bills for Passage: (Cont'd)

13. A Bill (#394-18) authorizing the purchase of one (1) Caterpillar D6 Bulldozer to be used by the Landfill Division from Foley Equipment and authorizing an amendment to the Landfill Fund both in the amount of \$398,787.00 to provide funds for said purchase.
  
14. A Bill (#399-18) authorizing an amendment to the Capital Projects Fund budget and the execution of a Lump Sum Contract with GDS, LLC and the issuance of purchase orders toward said contract all in the total amount of \$58,731.00 for cleaning, repairing and coating of the Civic Center Park fountain.
  
15. A Bill (#409-18) authorizing an amendment to the budget to transfer funds in the amount of \$1,515,000 from the North East Cook Road TIF Program in the Special Allocation Fund to the Water Protection Fund to pay the developer's sewer development cost thereby reducing the interest that would have been paid to the developer with conventional financing.

Resolutions for Adoption:

16. A Resolution (#412-18) approving the appointment of two board members to the Beck Road and Belt Highway Community Improvement District.
  
17. A Resolution (#418-18) establishing a 2019 Charter Review Committee and appointing citizens to serve on the committee for the purpose of recommending proposed City Charter amendments to the City Council.
  
18. A Resolution (#419-18) expressing the intention to approve amendments to the "City of St. Joseph, Missouri Police Pension Plan" following the Internal Revenue Service's approval of an application for correction in accordance with the agency's Voluntary Correction Program.
  
19. A Resolution (#421-18) authorizing the execution of a Sanitary Sewer Reimbursement Agreement with Pauline V. and Lonnie L. Vaughn both in an amount not to exceed \$78,974.00 for a Sanitary Sewer Line Extension Project at 5110 Pickett Road to upgrade sanitary sewers serving the area.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

20. A Resolution (#422-18) authorizing the execution of two (2) Stormwater Grant Program Agreements with Deanna Ronchetti (25 Eastwood Drive) and William H. and Phyllis Jean Gondring (17 Eastwood Drive) to fund the repair and/or replacement of private stormwater conveyance infrastructures and allocating the City's 90% share of the project from Stormwater Grant Funds for a total amount not to exceed \$73,650.00 and accepting the property owner's 10% share.
  
21. A Resolution (#423-18) authorizing the execution of a Lump Sum Contract for Construction with Pine Valley Contracting, Inc. in an amount not to exceed \$723,273.00 for the tree planting and green infrastructure work of the Blacksnake Creek Stormwater Separation Improvement Project.

\*\*\*\*\* END OF CONSENT AGENDA \*\*\*\*\*

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

22. A Bill (#408-18) authorizing the submittal of the Fifth Year Annual Plan for the use of Fiscal Year 2019/2020 Community Development Block Grant and HOME Investment Partnerships Program funds to the Department of Housing and Urban Development (HUD).

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

23. A Bill (#411-18) sponsored by Councilmember Moore authorizing a contract with the Social Welfare Board of Buchanan County, Missouri in the amount of \$540,743.00 for the purpose of providing medical aid and emergency relief and support for mental health services for qualified persons.
24. A Bill (#413-18) sponsored by Councilmember Novak authorizing an amendment to the Police Department budget in the Public Safety Tax Fund in the amount of \$25,000.00 to provide funds for maintenance and repair of motor vehicles and the purchase of a golf cart for the St. Joseph Police Department.
25. A Bill (#414-18) sponsored by Councilmember Moore authorizing an amendment to the Public Health Department budget in the General Fund to transfer budgeted funds in the amount of \$19,571.00 from the Other Materials and Supplies line item to the Vehicles line item to purchase a 2019 Hyundai Sonata sedan from Reed Hyundai to replace an existing sedan.
26. A Bill (#415-18) sponsored by Councilmember Myers adopting the Fiscal Year 2019-2020 Budget for the City of St. Joseph, Missouri, as set forth in Exhibits “A” and “B.”
27. A Bill (#416-18) sponsored by Councilmember Kovac terminating a Lease Agreement entered into with the Bartlett Center via Special Ordinance Number 9442 on or about July 5, 2018 and authorizing the execution of a new Lease Agreement with the Bartlett Center for space in the Horace Mann Community Center.
28. A Bill (#417-18) sponsored by Councilmember Kovac authorizing an amendment to the budget to transfer the amount of \$15,000.00 from the General Fund Cell Phone Program to the Park Maintenance Fund for the reallocation of funds to be used for the renovation of the Horace Mann Building steps and authorizing the execution of a Lump Sum Contract with JD Bishop Construction, LLC., and the issuance of purchase orders towards said contract, all in a total amount not to exceed \$27,000.00 to perform said work.
29. A Bill (#420-18) sponsored by Councilmember Roach amending Section 29-237 of the Code of Ordinances entitled “Schedule and application of user charges” to establish sewer user charges beginning July 1, 2019.
30. A Bill (#424-18) sponsored by Councilmembers Blessing and Davis authorizing execution of a Transportation Alternatives Funds Program (TAP) Agreement with the Missouri Highways and Transportation Commission (MHTC) to provide funding in an amount not to exceed \$200,000.00 and the City will contribute matching funds in an amount not to exceed \$85,714.29 for a total amount of \$285,714.29 for the extension of the Urban Trail System.



BILLS FOR FIRST READING: (Cont'd)

31. A Bill (#425-18) sponsored by Councilmember Davis authorizing the execution of a Transportation Alternatives Fund Supplemental Agreement Amendment and the increase in Surface Transportation Program (STP) Small Urban funding in an amount not to exceed \$42,291.76 with the City contributing \$10,572.93 and the execution of Change Order No. 1 with TNR Construction, LLC, in an amount not to exceed \$52,864.69 for the 2015 Urban Trail Phase 21 (Patee Trail Phase 1) Project.
32. A Bill (#426-18) sponsored by Councilmember Roach authorizing the execution of Work Order BARR19-01 with Barr Engineering Co. and an amendment to the General Fund, Transient Guest Tax Program, both in an amount not to exceed \$27,195.00 to provide hydraulic evaluations, design cost and engineering services for public infrastructure improvements identified in the St. Joseph Riverfront Master Plan.
33. A Bill (#427-18) sponsored by Councilmember Kovac authorizing an amendment to the Capital Projects Fund budget in the amount of \$74,213.00 and authorizing the City Manager to enter into agreements for installation of playground equipment at Mary, Rest Square and Patee Parks.

REPORTS OF BOARDS & COMMISSIONS:

34. Filed 5/15/19: Minutes of the Traffic Commission meeting held May 8, 2019, at 10:00 a.m., in the 1st Floor Conference Room at City Hall.
35. Filed 5/20/19: Minutes of the Parks and Recreation Board meeting held May 16, 2019, at 4:00 p.m., at the Parks, Recreation and Civic Facilities Administration Building, 1920 Grand Avenue.
36. Filed 5/20/19: Minutes of the Senior Citizen Foundation, Inc. Board meeting held April 16, 2019, at 3:00 p.m., at the Joyce Raye Patterson Senior Center, 100 South 10th Street.
37. Filed 5/24/19: Minutes of the Housing Authority meeting held March 21, 2019, at 4:00 p.m., at the Housing Authority office, 2902 South 36th Street.
38. Filed 5/24/19: Minutes of the Human Rights Commission meeting held May 21, 2019, at 6:00 p.m., in the 4th Floor Conference Room at City Hall.
39. Filed 5/24/19: Minutes of the Planning Commission meeting held May 23, 2019, at 7:00 p.m., in the Council Chamber at City Hall.
40. Filed 5/29/19: Minutes of the Port Authority meeting held February 22, 2019, at 12:00 p.m. at the St. Joseph Chamber of Commerce, 3003 Frederick Avenue.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

41. Filed 5/20/19: Minutes of the Work Session held May 13, 2019, at 4:00 p.m., in the Council Chamber at City Hall.

WORK SESSION MINUTES – CITY CLERK’S OFFICE: (Cont’d)

42. Filed 5/22/19: Minutes of the Work Session held May 7, 2019, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

43. Filed 5/22/19: Memorandum in re: Acting City Manager (May 24, 2019),

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

44. Filed 5/16/19: Letter from Linda Judah, Executive Director, Social Welfare Board, in re: Expressing gratitude for funding support from the City.
45. Filed 5/15/19: Minutes of the Police Pension Board meeting held April 17, 2019, at 4:10 p.m. in the 1st Floor Conference Room at City Hall.
46. Filed 5/16/19: City Link, May 16, 2019.
47. Filed 5/17/19: Letter from Darren Bouma, Director of Operations, AlticeUSA, in re: Rate change for new customers.
48. Filed 5/21/19: Correspondence from Ted Hauser, 1108 Felix St., in re: Commendations regarding Planning and Community Development Department staff.
49. Filed 5/21/19: Human Resources Monthly Activity Report, April 2019.
50. Filed 5/21/19: Health Department Monthly Statistical Report, April 2019.
51. Filed 5/21/19: New Business License Listing, April 2019.
52. Filed 5/21/19: St. Joseph Transit Report, March 2019.
53. Filed 5/21/19: Memorandum from James R. McQuerrey, Supt. Of Solid Waste Recycling, in re: Recycling Center Report for March 2019.
54. Filed 5/21/19: Memorandum from James R. McQuerrey, Supt. Of Solid Waste Recycling, in re: Recycling Center Report for April 2019.
55. Filed 5/22/19: Social Welfare Board, The Clinic Beat newsletter, Volume VIII, Issue IV.
56. Filed 5/22/19: Police Department Monthly Activity Report Highlights, April 2019.

COMMUNICATIONS: (Cont'd)

57. Filed 5/23/19: Minutes of the St. Joseph Museums, Inc. Fundraising Committee meeting held May 9, 2019, at 10:00 a.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.
58. Filed 5/23/19: Letter from Linda Midyett, Educare Director, St. Joseph Youth Alliance, in re: Thanking the City for free use of the Civic Arena and parking for annual Children's Fair.
59. Filed 5/23/19: Letter from Dr. Kimberly Beatty, Chancellor, Metropolitan Community College, in re: Recent approval to offer educational services at the Hillyard Center through the Maple Woods Campus.
60. Filed 5/24/19: City Link, May 23, 2019
61. Filed 5/24/19: Parks, Recreation and Civic Facilities Department Monthly Update, April 2019.
62. Filed 5/24/19: Commendations regarding Police Department staff.
63. Filed 5/24/19: Memorandum from Wanda Burks, Supervisor, Police Records Division, in re: Disposition List.
64. Filed 5/28/19: Minutes of the St. Joseph Museums, Inc. Collections Committee meeting held April 9, 2019, at 9:00 a.m., at St. Joseph Museum, Inc., 3406 Frederick Avenue.
65. Filed 5/29/19: Minutes of the St. Joseph Museums, Inc. Programming Committee meeting held May 8, 2019, at 1:30 p.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.

OTHER BUSINESS:

66. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.